

AIS CALGARY – AA GRATITUDE ROUNDUP LIAISON

The AA Gratitude Roundup with Al-Anon participation usually takes place the 2nd weekend in June at the Glenmore Inn. This often conflicts with AB/N.W.T.'s Al-Anon's annual Conference which can be held anywhere in the province.

Term: 2 year Starting in the fall until the final wrap-up meeting in September of second year.

The Liaison will be someone 1) planning on attending the Round-Up; 2) who has some service experience beyond the group level and 3) who has knowledge and understanding of Al-Anon principles especially in relation to cooperating with Alcoholics Anonymous (4) act as mentor to incoming Liaison during second year of term.

Round-Up Committee Members are responsible for their own personal expenses such as meals and registration.

Duties:

- Attend 5 AIS meetings per year (February, April, June, September, November) to present updates for AIS as Roundup plans develop & a final report with recommendations
- Non-voting unless also representing a specific group
- Attend one organizational meeting per month with AA Roundup Committee for the duration of the planning and the wrap-up meeting at the end.
- Maintain the right to choose/approve selected Al-Anon/Alateen Speaker(s)
- Connect with the Area Delegate, past delegates, Area chair and officers, seasoned members for recommendations for Al-Anon speakers ensuring as much as possible to have heard a recording and ensured respect of Al-Anon principles and traditions
- Keep Al-Anon/Alateen Speaker(s) informed of Roundup program as it develops
- Confirm transportation details for Al-Anon/Alateen Speakers
- Confirm accommodation requirements Al-Anon/Alateen Speakers
- If required, provide transportation of the Al-Anon speaker to & from the airport
- Ensure that the AA Committee is aware of Al-Anon/Alateen travel & accommodation needs and/or any dietary requirements
- Discuss Conference-approved literature (CAL) needs with ACSOA (Bookstore) and obtain financial approval from AIS prior to ordering. Sales of CAL are for ACSOA.
- Arrange for pick-up and transportation of literature order
- Reserve the Calgary Al-Anon banner, pick up & return
- Find Al-Anon volunteers attending the Roundup to assist with any/all Al-Anon meetings/workshops and literature display & sales
- After the Roundup, update Gratitude Roundup reference binder materials and place a copy of all relevant materials for the current event – poster, list of sold literature, report & recommendations, and present a final report to AIS.
- Act as mentor to incoming Liaison during second year of term.

The time commitment of 15 – 20 hours are in addition to attending the AIS meetings (1-1.5 hours) and the roundup).

On occasion, all positions may require an additional time commitment for projects on an ad hoc basis.

**Extend the gift of recovery to others
by requesting their assistance and support**