

AIS CALGARY ALTERNATE CHAIR

Term: 3 years

This position requires a person who

- a) has been in Al-Anon for a few years and has participated in service beyond the group level
- b) has demonstrated leadership skills with experience in chairing meetings

Duties:

- Attend 5 AIS meetings per year February, April, June, September and November
- Non-voting unless also representing a specific group
- Fulfill, assist and support the Chair's responsibilities as required (ie: chair a meeting; attend Assembly or AWSCM in the Chair's place, etc.)
- Assume duties of Treasurer or Secretary if they are absent from an AIS meeting
- Work with and support coordinators and Alt/GRs/ISRs providing time and leadership on special projects
- Consider stepping up to Chair at the next election cycle
- The time commitment of 1 hour/month is in addition to attending the AIS meetings. On occasion, all positions may require an additional time commitment for projects on an ad hoc basis.